



KEYSTONE AGRICULTURAL & RECREATIONAL CENTRE INC.

**REGULAR MEETING
Thursday, December 11, 2025
6:30 PM Meeting Start
Note: 6:00 PM Dinner Service**

Minutes

Present:	Bruce Luebke, Greg Malazdrewicz, Angela Pearen, Jamie Rose, Barry Cooper, ,Tami Rourke, Jordan Trotter, Clarke Swain, Chris Leforte , Glen Parker
Via Teams:	N/A
Guests:	Jarett, Kowaluk, BDO
Staff:	Connie Lawrence, Steven Gabriel, Carson McConnell
Regrets:	Javier Vargas, Dan Robertson

Call to Order **Bruce Luebke** called the meeting to order at 6:25pm.

1. Adoption of Agenda – Amendment – HTFC to join the meeting via Teams to present the Green Space Preliminary Design
Motion: Greg Malazdrewicz / Clarke Swain to adopt the agenda as amended. **Carried**
2. Confirmation of Minutes
 - a. Adoption of the Minutes of the regular meeting of the Board of Directors for November 13, 2025.
Motion: Greg Malazdrewicz / Barry Cooper to approve the minutes of the November 13th ,2025 Board Meeting. **Carried**
3. Hearing of Presentations and Delegations
 - a. Draft of 2024-2025 Audited Financial Statements (Jarett, Kowaluk, BDO)

Motion: The Board of Directors receive the auditor's report and the audited financial statements for the Keystone Centre's 2024-2025 fiscal year as recommended by the Finance & Administrative Affairs Committee. Furthermore, the statements showing a consolidated operating deficit of \$(209,569) be forwarded to the Members for approval at their Annual General Meeting (AGM) on January 8, 2026.

Greg Malazdrewicz/Clarke Swain - Carried

b. Green Space Preliminary Design (CEO/GM Connie Lawrence)

- Refer to Amendment on point 1. – HTFC join meeting via Teams – Jamie Coverini and James Hudson presented Preliminary Design

Motion: to receive the Green Space Preliminary Design as presented by HTFC

Greg Malazdrewicz/Clarke Swain - Carried

At this time Clarke Swain had to excuse himself from the meeting.

4. Communications & Petitions – **N/A**

5. Committee of the Whole In-Camera – **N/A**

6. Administrative Reports

a. CEO & GM.

- **Update on Keystone Centre Foundation Family Fun Day December 20th**
- **Communicate cancelation of Dakota Winterfest January 2026 and it will affect the budget**
- **Update to board on Director of Finance position and whom the successful candidate was- Christine McCorrister – start date January 5th**
- **Update from Russell Peters show**
- **Update on future Special Events**
- **Tender for Banquet Chairs closes December 12th**

b. Keystone Centre Foundation

- **Barry Cooper gave update on Family Fun Day**
- **Update on Legacy and Lights Foundation Dinner – May 14th**

7. Reports of Committees

a. Governance & Nominating Committee.

- Greg Malazdrewicz gave update and then adding a category for the Foundation.

b. Finance & Administrative Affairs.

- Carson McConnell gave update for financial Statements for the 1st Quarter ending October 31, 2025 – Unaudited.

Motion: That the financial statements for the 1st Quarter ended October 31, 2025, with a net operating income of \$341,617 as compared to budgeted \$147,708 or \$193,909 better than expected be received as presented.

Greg Malazdrewicz/Jordan Trotter - Carried

8. Old Business – **N/A**

9. New Business

- a. 2025-2026 Q1 Financial Update
- b. Recommendation of At-Large Board of Directors positions and terms.
 - Greg Malazdrewicz and Tami Rouke left room 8:04pm
 - Greg Malazdrewicz and Tami Rouke returned to room 8:06pm

Motion:

“The Keystone Centre Board of Directors recommends to the members the appointment of the following Members-at-Large to the Keystone Centre Board of Directors.

- Greg Malazdrewicz (January 2026 – January 2028)
- Tami Rourke (January 2026 – January 2028)
- Carla Milne (January 2026 - January 2028)
- Eagle (Bud) Keys (January 2026 – January 2027)

Glen Parker/Barry Cooper – Carried

- c. Recommendation of Chair of Governance & Nominating Committee.

Motion: Barry Cooper to remain Chair of Governance & Nominating Committee
Angela Pearen/Tami Rourke – Carried

- d. Recommendation of Chair of Finance & Administrative Affairs Committee.

Motion: Greg Malazdrewicz to remain Chair of Finance & Administrative Affairs Committee

Chris Leforte/Tami Rourke – Carried

10. Giving of Notice – **N/A**

11. Announcements.

- a. Next regular meeting of the Board of Directors is Thursday, January 15, 2026, at 6:30 p.m.
Amendment: meeting of the Board of Directors is Wednesday, January 14, 2026, at 6:30 p.m. Connie Lawrence to send out update

12. Adjournment

Motion: Jamie Rose /Barry Cooper to adjourn at 8:14pm.