



# KEYSTONE CENTRE

## ***KEYSTONE AGRICULTURAL & RECREATIONAL CENTRE INC.***

**REGULAR MEETING**  
**Thursday, December 11, 2025**  
**6:30 PM Meeting Start**  
**Note: 6:00 PM Dinner Service**

### ***Minutes***

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Present:	Bruce Luebke, Greg Malazdrewicz, Angela Pearen, Jamie Rose, Barry Cooper, ,Tami Rourke, Jordan Trotter, Clarke Swain, Chris Leforte , Glen Parker
Via Teams:	N/A
Guests:	Jarett, Kowaluk, BDO
Staff:	Connie Lawrence, Steven Gabriel, Carson McConnell
Regrets:	Javier Vargas, Dan Robertson

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Call to Order Bruce Luebke called the meeting to order at 6:25pm.

1. Adoption of Agenda – Amendment – HTFC to join the meeting via Teams to present the Green Space Preliminary Design  
**Motion: Greg Malazdrewicz / Clarke Swain** to adopt the agenda as amended. **Carried**
2. Confirmation of Minutes
  - a. Adoption of the Minutes of the regular meeting of the Board of Directors for November 13, 2025.  
**Motion: Greg Malazdrewicz / Barry Cooper** to approve the minutes of the November 13<sup>th</sup> ,2025 Board Meeting. **Carried**
3. Hearing of Presentations and Delegations
  - a. Draft of 2024-2025 Audited Financial Statements (Jarett, Kowaluk, BDO)

**Motion:** The Board of Directors receive the auditor's report and the audited financial statements for the Keystone Centre's 2024-2025 fiscal year as recommended by the Finance & Administrative Affairs Committee. Furthermore, the statements showing a consolidated operating deficit of \$(209,569) be forwarded to the Members for approval at their Annual General Meeting (AGM) on January 8, 2026.

**Greg Malazdrewicz/Clarke Swain - Carried**

- b. Green Space Preliminary Design (CEO/GM Connie Lawrence)
  - Refer to Amendment on point 1. – HTFC join meeting via Teams – Jamie Coverini and James Hudson presented Preliminary Design

**Motion:** to receive the Green Space Preliminary Design as presented by HTFC

**Greg Malazdrewicz/Clarke Swain - Carried**

**At this time Clarke Swain had to excuse himself from the meeting.**

- 4. Communications & Petitions – N/A
- 5. Committee of the Whole In-Camera – N/A
- 6. Administrative Reports
  - a. CEO & GM.
    - **Update on Keystone Centre Foundation Family Fun Day December 20th**
    - **Communicate cancelation of Dakota Winterfest January 2026 and it will affect the budget**
    - **Update to board on Director of Finance position and whom the successful candidate was- Christine McCorrister – start date January 5<sup>th</sup>**
    - **Update from Russell Peters show**
    - **Update on future Special Events**
    - **Tender for Banquet Chairs closes December 12<sup>th</sup>**
  - b. Keystone Centre Foundation
    - **Barry Cooper gave update on Family Fun Day**
    - **Update on Legacy and Lights Foundation Dinner – May 14<sup>th</sup>**
- 7. Reports of Committees
  - a. Governance & Nominating Committee.
    - Greg Malazdrewicz gave update and then adding a category for the Foundation.
  - b. Finance & Administrative Affairs.
    - Carson McConnell gave update for financial Statements for the 1<sup>st</sup> Quarter ending October 31, 2025 – Unaudited.

**Motion:** That the financial statements for the 1st Quarter ended October 31, 2025, with a net operating income of \$341,617 as compared to budgeted \$147,708 or \$193,909 better than expected be received as presented.

**Greg Malazdrewicz/Jordan Trotter - Carried**

8. Old Business – **N/A**

9. New Business

- a. 2025-2026 Q1 Financial Update
- b. Recommendation of At-Large Board of Directors positions and terms.
  - Greg Malazdrewicz and Tami Rouke left room 8:04pm
  - Greg Malazdrewicz and Tami Rouke returned to room 8:06pm

**Motion:**

“The Keystone Centre Board of Directors recommends to the members the appointment of the following Members-at-Large to the Keystone Centre Board of Directors.

- Greg Malazdrewicz (January 2026 – January 2028)
- Tami Rourke (January 2026 – January 2028)
- Carla Milne (January 2026 - January 2028)
- Eagle (Bud) Keys (January 2026 – January 2027)

**Glen Parker/Barry Cooper – Carried**

- c. Recommendation of Chair of Governance & Nominating Committee.

**Motion:** Barry Cooper to remain Chair of Governance & Nominating Committee

**Angela Pearen/Tami Rourke – Carried**

- d. Recommendation of Chair of Finance & Administrative Affairs Committee.

Motion: Greg Malazdrewicz to remain Chair of Finance & Administrative Affairs Committee

**Chris Leforte/Tami Rourke – Carried**

10. Giving of Notice – **N/A**

11. Announcements.

- a. Next regular meeting of the Board of Directors is Thursday, January 15, 2026, at 6:30 p.m.  
Amendment: meeting of the Board of Directors is Wednesday, January 14, 2026, at 6:30 p.m. Connie Lawrence to send out update

12. Adjournment

**Motion: Jamie Rose /Barry Cooper** to adjourn at 8:14pm.