



KEYSTONE AGRICULTURAL & RECREATIONAL CENTRE INC.

**REGULAR MEETING
Thursday, November 13, 2025
6:30 PM Meeting Start**

Minutes

Present: Bruce Luebke, Greg Malazdrewicz, Angela Pearen, Barry Cooper, Tami Rourke, Jordan Trotter, Clarke Swain, Glen Parker, Jamie Rose

Via Teams: Javier Vargas

Guests: N/A

Staff: Connie Lawrence, Steven Gabriel,

Regrets: Dan Robertson, Chris Leforte, Carson McConnell

Call to Order **Bruce Luebke** called the meeting to order at 6:30pm.

1. Adoption of Agenda

Motion: Greg Malazdrewicz/Jordan Trotter to adopt the Agenda as amended.
Carried

2. Confirmation of Minutes

a. Adoption of the Minutes of the regular meeting of the Board of Directors for October 9, 2025.

Motion: Barry Cooper/Jordan Trotter to approve the minutes of the October 9th, 2025 Board Meeting. **Carried**

3. Hearing of Presentations and Delegations - **N/A**

4. Communications & Petitions - **N/A**

5. Committee of the Whole In-Camera
 - a. Personnel Update (Director of Finance)
Motion to go into camera: Clarke Swain/Angela Pearen
Motion to go out of camera: Barry Cooper/Jamie Rose
6. Administrative Reports
 - a. CEO & GM
 - **Gave recap on October events which included Blue Rodeo concert and Ag Ex**
 - **Steve gave update on A/C and Main arena Bathrooms**
 - **Gave update on Matrix system**
 - **Update on Touring/Special Events**
 - b. Keystone Centre Foundation
 - **Barry Cooper gave update on Keystone Centre Foundation**
 - **Press conference and Official Launch of Keystone Foundation**
 - **Keystone Centre Foundation Family Day was announced – December 20th**
 - **An evening at the Keystone – May 14th, 2026**
7. Reports of Committees
 - a. Executive Committee.- **N/A**
 - b. Governance & Nominating Committee. – **N/A**
 - c. Finance & Administrative Affairs.
 - **Reviewed August and September – on budget**
 - **Audit Complete**
8. Old Business – **N/A**
9. New Business
 - a. Amendment of the Keystone Centre's Purchasing Policy.
MOTION: "The Keystone Centre Board of Directors authorizes an amendment to its Purchasing Policy reflecting Sole Source Contracts to be awarded if the acquisition is expected to be \$25,000 or less." **Jordan Trotter/ Tami Rourke – Carried**
10. Giving of Notice – **N/A**
11. Announcements.
 - a. Next regular meeting of the Board of Directors is Thursday, December 11, 2025, at 6:30 p.m.
12. Adjournment
Motion: Jordan Trotter/Glen Parker to adjourn at 7:07pm.