



KEYSTONE AGRICULTURAL & RECREATIONAL CENTRE INC.

ANNUAL ORGANIZATIONAL MEETING

Tuesday, March 11, 2025

7:30 PM Meeting Start

Minutes

Present:	Bruce Luebke, Greg Malazdrewicz, Angela Pearen, Jamie Rose, Jordan Trotter, Barry Cooper, Glen Parker , Clarke Swain
Via Teams:	Spencer Day
Guests:	N/A
Staff:	Connie Lawrence, Dan Robertson, Jo Herman
Regrets:	Javier Vargas, Tami Rourke

Call to Order **Bruce Luebke** called the meeting to order at 7:36pm.

1. Adoption of Agenda

Motion: Greg Malazdrewicz / Jordan Trotter to adopt the Agenda as amended.

Carried

2. Confirmation of Minutes

- a. Adoption of the Minutes of the regular meeting of the Board of Directors for January 28, 2025.

Motion: Greg Malazdrewicz / Jordan Trotter to approve the minutes of the January 28th ,2025 Board Meeting. **Carried**

3. Hearing of Presentations and Delegations

a. Scottsdale Arabian Horse Show (Devin Epp, Ag Centre Sales Manager).

b. 2024-2025 Fiscal Year Q2 Review (Motion)

MOTION: "That the financial statements for the six months ending January 31, 2025, and associated variance analysis, with net income of \$82,382 and a year-to-date net income of \$115,156 be received as presented."

Carried – Jordan Trotter/Clarke Swain

4. Communications & Petitions

- **2025 – Winnipeg AMM**

- **2026- Brandon AMM**

- **2027 – we begin fall and spring split Brandon will be awarded Spring Convention and Winnipeg Fall Convention**

5. Committee of the Whole In-Camera – N/A

6. Administrative Reports

a. CEO & GM.

- Special Strategic Planning session held with the board – February 8th
- Jo Herman's first day as the new Director of Finance – February 10th
- Spoke with ACC - to see if we can work together to help each other with Staffing shortages, will follow up in March.
- Spoke with OC leadership and Brandon First to see if we can you local resources to help with our Economic impact reports.
- Interview 3 candidates for the Sodexo Gm position, one out of the three was very promising but took a job in Winnipeg. Will continue the search
- Holidays from February 20th – March 1st - returned to work March 3rd
- I have been appointed a position on the Travel Manitoba Board, I have member orientation March 12th in Winnipeg.
- A posting has been placed for a new Rec and Sales coordinator as our current Director of Sales has taken a position in Saskatchewan.
- Traveled with Devin Epp, to Scottsdale AZ, to take in the first GCAT performance, and required set ups. This was a great learning experience, and we feel more confident that we are able to accommodate the GCAT requests and set ups.
- Potential date set for Keystone Gala/Fundraiser

7. Reports of Committees

a. Finance & Administrative Affairs.

- **Budget Planning – Preliminary brought forward to April meeting**

b. Governance & Nominating Committee.

8. Enquiries **N/A**

9. Old Business **N/A**

10. New Business

a. 2025-2030 Strategic Plan (Motion)

MOTION: I move that the 2025-2030 Keystone Centre Strategic Plan be received, and further, request the Executive Committee review the plan to determine next steps with a report to be provided to the Board of Directors no later than the regular meeting in May 2025. Carried- Greg Malazdrewicz / Jordan Trotter

b. Approval of awarding tender for Greenspace Conceptual Plan (Motion)

MOTION: "That management be authorized to proceed with a contract with HTFC Planning and Design for a conceptual design and associated documentation of the greenspace on the east side of the Keystone Centre grounds at a cost of \$24,790.00."

Carried – Glen Parker/Angela Pearen

c. Recommendation to Members for changes to Unanimous Members Agreement (UMA) and Bylaws on separation of Members' Annual General Meeting (AGM) and Public AGM (Motion)**Motion: I move that the Board approves the separation of the Members' Annual General Meeting (AGM) from the AGM. The Members' AGM shall be scheduled to occur within thirty (30) days prior to the Board AGM.**

Carried- Greg Malazdrewicz / Barry Cooper

d. Change of Signing Authority (Motion)

MOTION: "That Dan Robertson be removed as a signing officer of the corporation and that Joanne Herman be added as a signing officer of the corporation."

Carried – Greg Malazdrewicz/Barry Cooper

11. Giving of Notice

Spencer Day is resigning as appointee of the province.

12. Announcements.

a. Agreement Implementation Working Group (Members) Meeting on Thursday, March 20, 2025. – **rescheduled to March 24th, 2024**

b. Board of Directors Governance Training is April 10, 2025, at 7:00 p.m.

c. Next regular meeting of the Keystone Centre Board of Directors is Thursday, May 8, 2025, at 6:30 p.m.

13. Adjournment

Motion: Barry Cooper/Jordan Trotter to adjourn at 8:48pm.