



KEYSTONE AGRICULTURAL & RECREATIONAL CENTRE INC.

ANNUAL ORGANIZATIONAL MEETING

Tuesday, January 28, 2025

7:00 PM Meeting Start

Minutes

Present:	Bruce Luebke, Jordan Trotter, Barry Cooper, , Greg Malazdrewicz; Jamie Hall, Angela Pearen
Via Teams:	Spencer Day, Javier Vargas
Staff:	Connie Lawrence, Dan Robertson
Guests:	N/A
Regrets:	Tami Rouke, Clarke Swain, Glen Parker

Call to Order **Connie Lawrence** called the meeting to order at 7:03 pm.

ELECTION OF CHAIR (CEO/GM Connie Lawrence)

Lawrence invited nominations for the position of Chairperson for a two-year term beginning January 28, 2025 and ending January 2027.

Nomination: Bruce Lubke

Nominated by: Greg Malezdrewicz

Seconded by: Jordan Trotter

Lawrence invited nominations for the position of Chairperson for a two-year term beginning January 28, 2025 and ending January 2027, a second time.

There were none.

Lawrence invited nominations for the position of Chairperson for a two-year term beginning January 28, 2025 and ending January 2027, a third time.

There were none.

Lawrence called for a motion to cease nominations.

Motion: Trotter/Rose "That nominations cease."

Carried

Lawrence declared Bruce Lubke to be Chairperson of the Keystone Centre Board of Directors for the two-year term beginning January 28, 2025 and ending January 2027.

Lawrence turned the meeting over to Chair Bruce Lubke.

1. Adoption of Agenda

Motion: Ange Pearen/Jamie Rose to adopt the Agenda as amended.

Carried

2. Confirmation of Minutes

a. Adoption of the Minutes of the regular meeting of the Board of Directors for December 19, 2024.

-Amendment: December 19th minutes from Spencer Day/Spencer Day to Barry Cooper/Spencer Day

Motion: Greg Malazdrewicz/Barry Cooper to approve the amended minutes of the December 19th ,2024 Board Meeting.

Carried

3. Hearing of Presentations and Delegations

4. Communications & Petitions

5. Committee of the Whole In-Camera

Motion to go into camera: Jordan Trotter/Jamie Rose 7:13pm

Motion to go out of camera: Jordan Trotter/Jamie Rose 7:17pm

6. Administrative Reports

a. Director of Finance.

Financial statements for the 4 months ended November 30, 2024 with a net income for the month of \$39,724 and year to date net income of \$5,614.

b. CEO & GM.

- Lawrence gave update on events through to the end of February
- Ag Days event debrief
- Spoke of 3 – RFP & RFQ 's that are posted
- Update on Arabians and meeting with potential new clients

- Met with MMF

7. Reports of Committees

- Executive Committee.
- Finance & Administrative Affairs.

MOTION: “That the repayment date for the loan from the capital fund to the operating fund be extend from January 31, 2025, to April 30, 2025, 2025.”

Carried: Greg Malazdrewicz/Jordan Trotter

- Governance & Nominating Committee.

8. Enquiries – N/A

9. Old Business – N/A

10. New Business

- Capital campaign (Discussion).
- Annual General Meeting Procedure related to UMA and Bylaws (Motion).

MOTION: “To authorize the Governance & Nominating Committee to provide the Board with a procedural recommendation ensuring compliance with UMA section 5.1(d) and Bylaws 2.05 & 4.01.”

Carried: Greg Malazdrewicz/Ange Pearen

- 2025 Keystone Centre Meeting Dates (Discussion on set date, Motion).

MOTION: “I move that the following dates be set for Keystone Centre Board of Directors’ regular and special meetings for February 2025 to January 2026.”

Date	Time	Purpose	Location
Saturday, February 8, 2025	9:00 a.m.	Special: Strategic Planning	TBD
Tuesday, March 11, 2025	7:30 p.m.	Regular	Board Room
Thursday, April 10, 2025	6:30 p.m.	Special: Governance & Board Training	TBD
Thursday, May 8, 2025	6:30 p.m.	Regular	Board Room
Thursday, June 12, 2025	6:30 p.m.	Regular	Board Room
Thursday, July 10, 2025	6:30 p.m.	Special (2025-2026 Budget)	Board Room
Thursday, September 11, 2025	6:30 p.m.	Regular	Board Room
Thursday, October 9, 2025	6:30 p.m.	Regular	Board Room
Thursday, November 12, 2025	6:30 p.m.	Regular	Board Room
Thursday, December 11, 2025	6:30 p.m.	Regular	Board Room
Thursday, January 8, 2026	TBD	Regular	TBD

Carried: Jordan Trotter/Jamie Hall

- d. Finance & Administrative Affairs Committee for upcoming year (Motion).

MOTION: “I move that the following appointments from the Board of Directors be and are hereby made to the Finance and Administrative Affairs Committee for a one-year term to begin January 28, 2025, and expire at the conclusion of the 2024-2025 Fiscal Year Annual General Meeting.

Greg Malazdrewicz (Chair)

Clarke Swaine

Javier Vargas

Spencer Day”

Carried: Ange Pearen/Barry Cooper

- e. Governance & Nominating Committee for upcoming year (Motion).

MOTION: “I move that the following appointments from the Board of Directors be and are hereby made to the Governance and Nominating Committee for a one-year term to begin January 28, 2025, and expire at the conclusion of the 2024-2025 Fiscal Year Annual General Meeting.

Barry Cooper, Chair

Glen Parker

Jamie Rose

Tami-Rae Rourke

Angela Pearen”

Carried: Greg Malazdrewicz/Jamie Rose

- f. Executive Committee for upcoming year (Motion).

MOTION: “I move that the following appointments from the Board of Directors be and are hereby made to the Executive Committee for a one-year term to begin January 28, 2025, and expire at the conclusion of the 2024-2025 Fiscal Year Annual General Meeting.

Bruce Lubke, Chair

Jordan Trotter, Vice-Chair

Greg Malazdrewicz, Chair of Finance and Administrative Affairs Committee

Barry Cooper, Chair of Governance and Nominating Committee”

Carried: Ange Pearen/Jamie Rose

11. Giving of Notice – N/A

12. Announcements.

- a. Board of Directors and Senior Management Strategic Planning Session; Saturday, February 8, 2025, 9:00 a.m. to 4:00 p.m. (Lunch Provided)
- b. Next meeting of the Keystone Centre Board of Directors is Tuesday, March 11, 2025, at 7:00 p.m. – **amended to 7:30pm**

13. Adjournment

Motion: Jamie Rose/Jordan Trotter to adjourn at 8:16pm.