



***KEYSTONE AGRICULTURAL & RECREATIONAL CENTRE INC.***

**REGULAR MEETING  
Thursday, May 8, 2025  
6:30 PM Meeting Start**

***Minutes***

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Present:	Bruce Luebke, Greg Malazdrewicz, Angela Pearen, Jamie Rose, Jordan Trotter, Barry Cooper, Glen Parker
Via Teams:	Javier Vargas, Tami Rourke
Guests:	N/A
Staff:	Connie Lawrence, Dan Robertson
Regrets:	Clarke Swain

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Call to Order **Bruce Luebke** called the meeting to order at 6:30pm.

1. Adoption of Agenda  
**Motion: Greg Malazdrewicz /Jordan Trotter** “that the agenda be adopted as amended.” **Carried**
2. Confirmation of Minutes
  - a. Adoption of the Minutes of the regular meeting of the Board of Directors for March 11, 2025.  
**Motion: Barry Cooper/ Greg Malazdrewicz** “that the minutes of the March 11,2025 Board Meeting be approved.” **CARRIED**

3. Hearing of Presentations and Delegations

4. Communications & Petitions

5. Committee of the Whole In-Camera

**MOTION: Greg Malazdrewicz/ Jordan Trotter – to move in camera**

a. Personnel Update

b. CEO/GM Performance Form (Template) Review.

**MOTION: Barry Copper/ Jordan Trotter – out of camera**

6. Administrative Reports

a. CEO & GM.

- CEO gave update on upcoming events which included touring shows and Arabians
- Update on current projects (air conditioning and dehumidification), Main Arena bathroom tender and Matrix.
- Preparation of upcoming budget for the 2025-2026 fiscal period along with Capitol projects

7. Reports of Committees

a. Executive Committee

Site master plan and next steps – meet with Pro Ex to do another information session. Likely in the fall. Also looking to arrange to meet regularly with the executive.

b. Finance & Administrative Affairs.

In good financial position. Changes in the capital. Loan has been paid back from operating to capital. Savings on the hydro at this point. Special on May 21<sup>st</sup> to review the budget. Second meeting the following week for the regular meeting. Some improvements in Sodexo operations. Sodexo reserves has been set up in the statements. There was an adjustment to the WCB liability in the previous year.

**Glen Parker/ Ange Pearen – MOTION to receive the reports**

8. Enquiries

9. Old Business

a. 2025-2030 Strategic Plan.

i. MOTION: Executive Committee Recommendation on Public Release.

**MOTION: Greg Malazdrewicz/Glen Parker** “That the 2025-2030 Strategic Plan for the Keystone Centre be released publicly, and that a copy of the plan be placed on the Keystone Centre’s website. Further, updates on the progress

on the strategic plan should be added to the website periodically over the next five years.” **CARRIED**

- ii. MOTION: Assignment of Strategies to Regular Committees, Special Committees or Administration.

**MOTION: Jordan Trotter/ Jamie Rose** “That the Executive Committee’s recommendation for assigning champions for the 2025-2030 Strategic Plan for the Keystone Centre be approved, and further that the following Board members be appointed to the newly created Green Space Enhancement Committee.

- 1. Bruce Lubke
- 2. Barry Cooper
- 3. Ange Pearen

**CARRIED**

- b. MOTION: Authorize Executive Committee to meet with Provincial Exhibition of Manitoba Executive Committee and/or Board of Directors twice a year beginning in May 2025.

**MOTION: Jamie Rose/ Ange Pearen** “That the Executive Committee be authorized to meet with the Provincial Exhibition of Manitoba Executive Committee or Board of Directors bi-annually (twice yearly), at a minimum, and more regularly if deemed necessary.” **CARRIED**

#### 10. New Business

**MOTION: Jordan Trotter/Greg Malazdrewicz** “That Joanne Herman be removed as a signing officer of the corporation and that Dan Robertson be added as a signing officer of the corporation.” **CARRIED**

#### 11. Giving of Notice

- a. 2025-2026 Keystone Centre Budget for June 12, 2025, Meeting.

#### 12. Announcements.

- a. Next regular meeting of the Board of Directors is June 12, 2025, at 6:30 p.m.

#### b. Adjournment

**Motion: Jamie Rose/ Barry Cooper** to adjourn at 6:56pm.