



***KEYSTONE AGRICULTURAL & RECREATIONAL CENTRE INC.***

**REGULAR MEETING  
Thursday, April 25, 2024  
7:00 PM Meeting Start – Keystone Main Board Room**

***Minutes***

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Present: Bruce Luebke, Jordan Trotter, Spencer Day, Greg Malazdrewicz, Angela Pearen

Via Teams: Javier Vargas

Staff: Connie Lawrence, Dan Robertson

Resignation: Jamie Hall,

Guests: OC Leadership Group, Praxis

Regrets: Barry Cooper, Clarke Swain, Glen Parker,

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Call to Order **Bruce Luebke** called the meeting to order at 7:00 pm.

1. Adoption of Agenda

**Motion: Spencer Day, Greg Malazdrewicz** to adopt the Agenda as amended.

**Carried**

2. Confirmation of Minutes

- a) Adoption of the Minutes of the regular meeting of the Board of Directors for March 20, 2024.

**Motion: Jordan Trotter/Spencer Day** to approve the minutes of the March 20<sup>th</sup>, 2024 Board Meeting.

**Carried**

3. Hearing of Presentations and Delegations

- OC Leadership and Praxis group gave an update on the economic impact report
- OC Leadership (Tim Reid) gave an update on the survey and proposed layout for the mastersite plan open house.

#### 4. Communications & Petitions

- a) Update on meeting with funding partners – March 27<sup>th</sup> and April 10<sup>th</sup>
- b) Jamie Hall – gave his Resignation from the board –
- c) Jamie Rose has been appointed as the provincial appointee to the board.

#### 5. In-Camera (Committee of the Whole)

**Motion: Spencer Day/Angela Pearen to go In-Camera at 7:35pm.**

**Carried**

**Motion: Greg Malazdrewicz/Spencer Day to go Out-of-Camera at 7:48pm.**

**Carried**

#### 6. Administrative Reports

##### i) Director of Finance.

- Robertson gave Financial Report
- Income for the month \$29,808
- Operating loss for the 7 months ended February 29, 2024 - \$(241,875)
- Operating loss is worse than budgeted by \$(264,738)
- Challenges continue to be net revenue from food and beverage sales, losses from internally promoted events and operating costs that are higher than budget.

##### ii) CEO & GM.

- Lawrence gave update on events through to the end of May
- Secured sponsorship for Westoba place stairs in main arena
- Met with Sodexo live upper management to discuss next steps
- Business planning meeting with Keystone Management Team
- Update of 50<sup>th</sup> Birthday celebrations for June 15<sup>th</sup>
- Memorial 50<sup>th</sup> Anniversary pin ordered
- Update on Open house planning for May 15-17<sup>th</sup>
- Update on Foreigner, PBR and Sawyer Brown

#### 7. Reports of Committees

Executive Committee.

- Report Received

Finance & Administrative Affairs.

- Report Received

Governance & Nominating Committee.

- Report Received

8. Old Business

a). Master Site Plan.

Executive Committee Recommendation: The Board of Directors authorize the stakeholder and public engagement plan and expenditure as proposed by OC Leadership, with initial sessions to occur on May 15, 16 and 17.

**Motion:** Jordan Trotter/Greg Malazdrewicz for the Stakeholder & Engagement sessions for OC Leadership was approved, with an amendment to include a request for a specific engagement session with Provincial Exhibition of Manitoba Directors or Executive Committee on May 14 (They have a Board meeting that night) or other suitable date in the May 14-18 timeframe.

**Carried**

b). Finance & Administrative Affairs Recommendation: The Board of Directors extend the transfer of funds in the amount of \$500,000 from the Capital account to the Operating account until May 31, 2024.

**Motion:** Jordan Trotter/Greg Malazdrewicz to extend the repayment date of the loan of \$500,000 by the Capitol Fund to the Operating Fun from April 30<sup>th</sup>, 2024- to May 31<sup>st</sup>, 2024.

**Carried**

9. New Business

a). Motion to approve the updated Mission, Vision, Values statements as prepared at the April 16, 2024, planning session.

**Motion:** Angela Pearen/Spencer Day to approve the updated Mission, Vision, Values statements as prepared at the April 16, 2024, planning session.

**Carried**

b). Motion to receive the Draft of the Economic Impact Report as presented by OC Leadership Group.

**Motion:** Greg Malazdrewicz/Jordan Trotter to receive the Draft of the Economic Impact Report as presented by OC Leadership Group.

**Carried**

10. Giving of Notice

- None

11. Announcements.

i) Next meeting of the Keystone Centre Board of Directors is Thursday, May 23<sup>rd</sup>, 2024, at 7 PM.

12. Adjournment

**Motion:** Jordan Trotter/Spencer Day to adjourn at 8:45 pm.