



KEYSTONE AGRICULTURAL & RECREATIONAL CENTRE INC.

**REGULAR MEETING
Wednesday, October 25, 2023
6:30 PM Meeting Start – Keystone Main Board Room**

Minutes

Present:	Bruce Luebke, Jordan Trotter, Barry Cooper, Kathy Cleaver, Greg Malazdrewicz, Jaime Hall, Spencer Day
Staff:	Connie Lawrence, Dan Robertson
Guests:	
Via Teams:	Javier Vargas
Regrets:	Katie Kerkowich, Clarke Swain,

Call to Order **Bruce Luebke** called the meeting to order at 6:30pm

1. Adoption of Agenda

Motion: Glen Parker/Jordan Trotter to adopt the Agenda. Carried

2. Confirmation of Minutes

- i) Adoption of the Minutes of the regular meeting of the Board of Directors held September 28, 2023.

Motion: Jordan Trotter / Greg Malazdrewicz to approve the minutes of the September 28th, 2023 Board Meeting as presented. Carried

3. Hearing of Presentations and Delegations – **None**

4. Communications & Petitions

- i) Tim Reid (OC Leadership) – Master Site Plan Update.
 - a) Timeline. – discussed timeline for members meeting and public consultation
 - b) Potential Development Partner. Luebke indicated that a possible development partner had expressed interest

- c) Environmental Site Assessment (Parcel A (6.22 acres) and Parcel B (5.76 acres).
Nothing at this time
 - ii) David Swayne (Meighen Haddad LLP) – Canad Inns Lease Assessment. Nothing at this time
 - iii) Funding Agreement Implementation Working Group (Members) Meeting. Meeting held with the Members on October 23. Discussions related to Master Site Plan, Capital Plan and operating financial position.
- 5. In-Camera (Committee of the Whole)- **Jordan Trotter / Greg Malazdrewicz**
Both representatives of staff left the room for the human resources part of the discussion.
- 6. Administrative Reports
 - i) Director of Finance.
 - Dan Robertson gave report
 - Update on 2023 financials.
 - Update regarding on-going and planned capital projects.
 - ii) Acting GM.
 - Connie Lawrence gave CEO & GM report.
 - Jeff Schumacher last day October 13th , Chris Cels October 18th
 - Connie attended IEBA conference with Jeff Schumacher
 - Foreigner confirmed for Tuesday May 14th
 - Volt Hockey to be located in City Square
 - Stage project underway
- 7. Reports of Committees
 - i) Executive Committee.
 - Update on GM search. Position to be advertised until October 20th, screenings in late October/early November, final candidates to be interviewed in December
 - ii) Finance & Administrative Affairs.
 - Greg Malazdrewicz gave report and talked about the operating statements and capital plan review
 - iii) Governance & Nominating Committee.
 - Kathy Cleaver reported that there are three Board of Directors members at large who have terms expiring in January 2024. The Governance & Nominating Committee will advertise for interested parties and ask the incumbent members if they would like to have their names stand for another term.
- 8. Enquiries
 - None.
- 9. Old Business
 - i) Revised 5-year capital plan. -Dramatic change would lead to revisit - **Glen Parker and Kathy Cleaver. Carried**
- 10. New Business
 - None.

11. Giving of Notice - **amend terms of reference in regards to chair appointment** for the Committee
12. Announcements.
 - i) Next meeting of the Keystone Centre Board of Directors is Thursday, November 23, 2023, at 6:30 PM.
13. Adjournment – **Glen Parker and Kathy Cleaver – 7:41pm**