



KEYSTONE AGRICULTURAL & RECREATIONAL CENTRE INC.

REGULAR MEETING
Thursday, May 25, 2023
6:00 PM – Dinner (optional – Pioneer Lounge)
6:30 PM Meeting

Minutes

Present: Bruce Luebke, Jordan Trotter, Barry Cooper, Clarke Swain, Kathy Cleaver, Greg Malazdrewicz, Spencer Day, Katie Kerkowich

Via Teams: Javier Vargas

Staff: Jeff Schumacher, Connie Lawrence, Chris Cels

Regrets: Jaime Hall, Glen Parker

Presenters: Populous (Bill Bourne, Geoff Cheong, Todd Gralla)
OC Leadership (Tim Reid)

Call to Order **Bruce Luebke** called the meeting to order at 6:32 pm.

1. Adoption of Agenda

Motion: **Greg Malazdrewicz / Spencer Day** to adopt the Agenda as presented.

Carried

2. Confirmation of Minutes

- i) Adoption of the Minutes of the regular meeting of the Board of Directors held March 22, 2023.

Motion: **Clark Swain / Kathy Cleaver** to approve the minutes of the March 22, 2023 Board Meeting as presented.

Carried

3. Hearing of Presentations and Delegations

- i) Populous – Master Site Plan
- Populous presented Via Zoom call

- ii) OC Leadership – Master Site Plan
 - Tim Reid presented in-person

Motion: Greg Malazdrewicz / Katie Kerkowich to award the invitational tender for the Keystone Centre Master Plan to OC Leadership as proposed and approve management to proceed with a contract.

Carried

- 4. Communications & Petitions
 - i) ACSC grant award letter – ‘Main Arena Refurbishment’
- 5. In-Camera (Committee of the Whole)
- 6. Administrative Reports
 - i) Director of Finance
 - Chris Cels gave report.
 - Update on February and March of 2023 financials, operating loss of \$87,979 in February, \$121,965 in March.
 - 5-year Capital Plan updated to reflect the award of the Arts, Culture, Sport and Community (ACSC) grant, providing \$3 million in matched funding for main arena and building system upgrades.
 - Capital project planning for projects related to ACSC grant and UCT Flooring upgrade are underway.
 - Received \$10,400 grant from the Manitoba Minimum Wage Adjustment program.
 - ii) CEO & GM.
 - Jeff Schumacher referenced the already provided CEO & GM Report (in the interest of time).
 - Additional discussion on the pool decommissioning.
- 7. Reports of Committees
 - i) Executive Committee
 - Bruce Luebke updated on the Manitoba Ag Ex lease (spaces used) email from Provincial Exhibition. He has asked management from Provincial Exhibition and the Keystone Centre to continue discussions at the management level.
 - ii) Finance & Administrative Affairs.
 - Greg Malazdrewicz gave report and talked about the operating and capital budgets review.
 - iii) Governance & Nominating Committee.
 - Kathy Cleaver mentioned there are no updates.
- 8. Enquiries
 - Jordan Trotter question about a strategic planning session.

- Bruce Luebke suggested it would be near the end of the master planning process.

9. Old Business

10. New Business

i) Fiscal 2023-24 Budget

- Chris Cels presented the Fiscal 2023-24 Budget as reviewed with the Keystone Centre Finance Committee.
- Additional discussion with board members.
- Expect to pass the budget at the June board meeting.

ii) 5 year capital plan

- Chris Cels reviewed and commented on the 5-year capital plan.
- No questions.

11. Giving of Notice

12. Announcements.

i) Next meeting of the Keystone Centre Board of Directors is Wednesday, June 21, 2023 at 6:30 PM. Optional Dinner served at 6:00 PM.

- Discussion on the change of date to a Wednesday meeting. No concerns from any board members.

13. Adjournment

Motion: Barry Cooper / Jordan Trotter to adjourn at 9:16 PM.

Reviewed and Approved by: _____

Printed Name: _____