



KEYSTONE AGRICULTURAL & RECREATIONAL CENTRE INC.

REGULAR MEETING

Wednesday, March 22, 2023

6:30 PM Meeting Start – Keystone Main Board Room

Minutes

Present: Bruce Luebke, Glen Parker, Jordan Trotter, Barry Cooper, Clarke Swain, Kathy Cleaver, Jaime Hall, Greg Malazdrewicz, Javier Vargas, Spencer Day

Via Teams: None

Staff: Jeff Schumacher, Connie Lawrence

Regrets: Chris Cels, Katie Kerkowich

Call to Order **Bruce Luebke** called the meeting to order at 6:32 pm.

1. Adoption of Agenda

Motion: Greg Maladrewicz / Clarke Swain to adopt the Agenda as presented.
Carried

2. Confirmation of Minutes

- i) Adoption of the Minutes of the regular meeting of the Board of Directors held February 23, 2023.

Motion: Glen Parker / Jordan Trotter to approve the minutes of the February 23, 2023 Board Meeting as presented.
Carried

3. Hearing of Presentations and Delegations

- i) Mark Humphries, General Manager, Provincial Exhibition of Manitoba.

4. Communications & Petitions

- i) Minister of Municipal Relations (Andrew Smith) - Province of Manitoba approved funding letter and contribution agreement.

5. In-Camera (Committee of the Whole)

Motion: Kathy Cleaver / Spencer Day to go In-Camera at 6:52 pm.

Carried

Motion: Kathy Cleaver / Jaime Hall to go Out-of-Camera at 6:55 pm.

Carried

6. Administrative Reports

ii) CEO & GM.

- Jeff Schumacher gave report.
- Preparing for the big flip to Royal Manitoba Winter Fair through the weekend and into next week.
- Brandon Curling Club season ends.
- Keystone Centre owned sport turf and goals sold for use at local venue – already installed.
- Oldest (extra) Keystone Centre owned Zamboni sold to J&G Arena.
- Four new full time employees just started orientation.
 - Three Ops 1 staff.
 - New Office Assistant at front desk – Elaina McGorman.
- Wheat Kings lease – no update as of our March 9 letter – hockey season ending this weekend.

7. Reports of Committees

i) Finance & Administrative Affairs.

- Greg Maladrewicz gave report.
- Reviewed tentative 5 year capital plan – not looking for approvals as Chris Cels mentioned it will likely change soon due to recent grant applications.
- Discussed some ongoing accounting subject questions and follow up regarding Sodexo settlements.
 - Question about vacant Sodexo General Manager – Jeff Schumacher gave update.

ii) Governance & Nominating Committee.

- Kathy Cleaver - no update but thanked Glen Parker for helping with the revised terms of reference.

8. Enquiries

9. Old Business

10. New Business

- i) Motion to approve the updated Terms of Reference for the Finance & Administrative Affairs Committee.

Motion: Greg Maladrewicz / Jordan Trotter that the Keystone Board of Directors approve the updated Terms of Reference of the Finance & Administrative Affairs Committee as circulated to the Board of Directors for their regular meeting on February 23, 2023.

- ii) Motion to approve the updated Terms of Reference for the Governance & Nominating Committee.

Motion: Kathy Cleaver / Glen Parker that the Keystone Board of Directors approve the updated Terms of Reference of the Governance & Nominating Committee. Notice was given at the Board of Directors regular meeting on February 23, 2023.

- iii) Motion to approve the terms of the long-term funding agreement between the Province of Manitoba, City of Brandon and the Keystone Centre.

Motion: Greg Maladrewicz / Javier Vargas that the Keystone Board of Directors approve the terms of the proposed long-term funding agreement between the Province of Manitoba, City of Brandon and the Keystone Centre as circulated at the February 7, 2023 Special Meeting of the Board of Directors.

11. Giving of Notice

- Glen Parker will not be attending the next board meeting.

12. Announcements.

- i) Next meeting of the Keystone Centre Board of Directors is Thursday, May 25, 2023, at 6:30 PM. Optional Dinner served at 6:00 PM.

13. Adjournment

Motion: Jordan Trotter / Barry Cooper to adjourn at 7:19 pm.

Reviewed and Approved by: _____

Printed Name: _____