



KEYSTONE AGRICULTURAL & RECREATIONAL CENTRE INC.

**ANNUAL ORGANIZATIONAL MEETING
Wednesday, January 25, 2023
6:30 PM – Keystone Centre Board Room**

Minutes

Present:	Bruce Luebke, Glen Parker, Katie Kerkowich, Greg Malazdrewicz, Jordan Trotter, Kathy Cleaver, Barry Cooper
Via Teams:	Javier Vargas, Jamie Hall
Staff:	Chris Cels, Connie Lawrence
Regrets:	Clarke Swain, Spencer Day, Jeff Schumacher

Call to Order **Bruce Luebke** asked Chris Cels to hold elections. Chris Cels called the elections/meeting to order at 6:29 pm.

Bruce Luebke confirmed as Chairperson for the Keystone Centre Board of Directors.

1. Adoption of Agenda

Motion: **Glen Parker/Greg Malazdrewicz** to adopt the Agenda as presented.

Carried

2. Confirmation of Minutes

- i) Adoption of the Minutes of the regular meeting of the Board of Directors for November 24, 2022.

Motion: **Jordan Trotter / Jaime Hall** to approve the minutes of the November 24, 2022 Board Meeting as presented.

Carried

3. Hearing of Presentations and Delegations

- i) None

4. Communications & Petitions

- Letter from Western Manitoba Seniors Non-Profit Housing Co-Operative expressing interest in any discussions that may involved potential land use on the Keystone grounds for development opportunities.
- Other communications to be discussed during In Camera session.

5. Committee of the Whole In-Camera

Motion: Greg Malazdrewicz / Katie Kerkowich to go In-Camera at 6:34 pm.

Carried

Motion: Barry Cooper / Glen Parker to go Out-of-Camera at 7:45 pm.

Carried

Motion: Glen Parker/Greg Malazdrewicz that the board authorizes the Executive Committee to respond to the Province's multi year funding proposal.

Carried

Motion: Jordan Trotter/Jamie Hall that the board authorizes Keystone management to pursue information on the economic impact and land use studies and bring that information to the board for approval.

Carried

6. Administrative Reports

i) Director of Finance.

- Chris Cels gave update on the operating profit for the month of November.
- Cash flow update, Keystone is now using the line of credit for operations while waiting for the completion of the funding agreement with the City and Province, as well as the arrival of grant funds from completed capital projects, and collection of current accounts receivable.

ii) CEO & GM.

7. Reports of Committees

i) Finance & Administrative Affairs.

- No meeting in January.

ii) Governance & Nominating Committee.

- No meeting in January.

8. Enquiries

i) Greg asked about the status of the Bylaw binder Jeff had spoken about. Request will be passed on to Jeff to follow up.

ii) Jordan/Greg asked about the process for committees recommending committee chairs to the Board of Directors for appointment. Will be discussed in committee meetings

9. Old Business

i) Timing and scheduling of Strategic Planning session. Contract for facilitator.

- Defer session to the fall when more information will be available from coming studies

10. New Business

i) Motion to approve contract & budget for the commissioning Economic Impact Report.

Motion: Jaime Hall/ Jordan Trotter to approve the quote for services for the economic impact assessment/report and authorize management to move forward with this project.

Carried

ii) Motion to approve contract & budget for commissioning Market Value Study.

Motion: Kathy Cleaver/ Katie Kerkowich to approve the quote for services for the Market Value Study and authorize management to move forward with this project.

Carried

iii) Motion it approve 2023 Keystone Centre Meeting Dates.

Motion: Glen Parker/ Greg Malazdrewicz to approve the Keystone Centre Meeting Dates Schedule for 2023 as presented.

Carried

iv) Motion to approve Finance & Administrative Affairs Committee for upcoming year.

Motion: Greg Malazdrewicz/Kathy Cleaver that the following appointments from the Board of Directors be and are hereby made to the Finance and Administrative Affairs Committee for a one-year term to begin January 26, 2023 and expire January 25, 2024.

Greg Malazdrewicz (Chair)
Javier Vargas
Spencer Day
Clarke Swain
Board Chair (ex officio)
Board Vice-Chair (ex officio)

Carried

v) Motion to approve Governance & Nominating Committee for upcoming year.

Motion: Glen Parker/Jordan Trotter that the following appointments from the Board of Directors be and are hereby made to the Governance and Nominating Committee for a one-year term to begin January 26, 2023 and expire January 25, 2024.

Kathy Cleaver (Chair)
Glen Parker
Jamie Hall
Katie Kerkowich
Barry Cooper
Board Chair (ex officio)
Board Vice-Chair (ex officio)

Carried

vi) Motion to approve Executive Committee for upcoming year.

Motion: Barry Cooper/Jordan Trotter that the following appointments from the Board of Directors be and are hereby made to the Executive Committee for a one-year term to begin January 26, 2023 and expire January 25, 2024.

Bruce Luebke, Chair

Jordan Trotter, Vice-Chair

Greg Malazdrewicz, Chair of Finance and Administrative Affairs Committee

Kathy Cleaver, Chair of Governance and Nominating Committee

Carried

11. Giving of Notice

None

12. Announcements

i) Next meeting of the Keystone Centre Board of Directors is Thursday, February 23, 2023, at 6:30 PM.

ii) Bruce Luebke congratulated Kathy Cleaver on being awarded the Queen Elizabeth II Platinum Jubilee Medal.

13. Adjournment

Motion: Greg Maladrewicz/Katie Kerkowich to adjourn at 8:18 pm.

Reviewed and Approved by: _____

Printed Name: _____